

CIVIL SERVICE BOARD MINUTES

NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.

The Civil Service Board of the Seminole County Sheriff's Office met on July 1, 2025, in person at the Seminole County Sheriff's Office and via Microsoft Teams. The Board Members present were Ben Newman (in person), Lt. Matt Hardesty (in person), James Dicks (in person). Others present were Director William Johnson (in person), Lt Rachel Rados (in person), Human Resources Coordinator Antonella Nobrega (in person), Sr Human Resources Analyst Shelley Curenton (in person), Lt Diana Lemma (in person), and Detective Erik Aragon Vela (in person).

The meeting started with a call to order at approximately 4:07 pm with roll call.

The minutes for the previous meeting, held on April 1, 2025, were reviewed. Mr. Newman made a motion for approval of the minutes. Mr. Dicks seconded the motion. The minutes were unanimously approved.

The Board reviewed the automatic disqualifier questions and discussed changing the criteria of select questions. This update includes removal of the words "moral character" in question four, changing the word "arrested" to "convicted" for a DUI in question one, lowering the threshold from ten years to seven years regarding drug purchase excluding marijuana in question two, and lowering the threshold from ten years to seven regarding selling controlled substances in question three. A motion to approve was made by Mr. Newman and Second by Mr. Dicks. The changes were unanimously approved.

Lt. Lemma and Detective Aragon Vela reviewed the Civil Service testing procedures for Sworn and Certified applicants and changes that have been implemented. An applicant will only move forward to the next step of testing if they passed the previous testing phase. Additionally, an applicant can only complete one retest. For the written test, they must complete the entire test, not only the failed section. A motion was not needed since this was simply an update to the Board Members.

The Sworn and Certified eligibility lists were reviewed. Mr. Newman made a motion for approval. Lt Hardesty seconded the motion. The Sworn and Certified eligibility list was unanimously approved.

The Communications eligibility list was reviewed. Mr. Newman made a motion for approval. Mr. Dicks seconded the motion. The Communications eligibility list was unanimously approved.

The next meeting is scheduled for October 7th, 2025.

The meeting was adjourned at approximately 4:34 pm.

The minutes were prepared by Antonella Nobrega and approved by Board Secretary, Ben Newman.